

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF OCTOBER 29 – NOVEMBER 2, 2012

MONDAY, OCTOBER 29, 2012

*9:00 a.m.	Northeast Wisconsin Family Care – District Board	NWTC Advance Business Ctr. 2701 Larsen Road
*5:30 p.m.	Executive Committee	Room 200, Northern Building 305 E. Walnut Street

TUESDAY, OCTOBER 30, 2012

*3:30 p.m.	Criminal Justice Coordinating Board	Room 201, Northern Building 305 E. Walnut Street
------------	-------------------------------------	---

WEDNESDAY, OCTOBER 31, 2012

(No Meetings)



THURSDAY, NOVEMBER 1, 2012

(No Meetings)

FRIDAY, NOVEMBER 2, 2012

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

District Board Meeting Agenda

October 29, 2012

9:00 a.m.

NWTC Advance Business Center

NEW FC District Offices

Note: The Board will convene at 9:00 a.m. Following the Board meeting, the Board will meet for the purpose of board training on policy governance. The training is scheduled to proceed for three (3) hours. The Board will not take any action regarding matters discussed during the training.

1. Call to Order
2. Confirmation of Proper Posting
3. Confirm Agenda
4. Review and Approve September 7, 2012 Meeting Minutes
5. Public Comment
6. CEO Report—Rolf Hanson (discussion only)
 - a. Department of Health Services Update
 - b. Expected expansion process
7. Fiscal Agent Report – Barb Larson-Herber (discussion only)
8. Announcements (discussion only)
 - a. Next Board meeting date
 - b. Other
9. Adjourn

NOTE: Deviation from agenda order may occur

Individuals with disabilities requiring special accommodations for attendance at the meeting should contact Debbie at (920) 857-9997 at least 48 hours prior to the meeting.

Northeast Wisconsin Family Care is a member driven organization passionate about delivering service options by supporting personal choices which promote the greatest opportunity for an independent quality of life, in a caring, respectful, and efficient manner.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221
E-mail bc_county_board@co.brown.wi.us

EXECUTIVE COMMITTEE

Tom Lund, Chairman
Patrick Moynihan, Jr., Vice-Chairman
Steve Fewell, Patrick Wetzel, Patrick Evans
Bernie Erickson, Patrick Buckley

EXECUTIVE COMMITTEE
Monday, October 29, 2012
5:30 p.m.
Room 200, Northern Building
305 E. Walnut Street

**** Please Bring Budget Book ****

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of September 10, 2012.

BUDGET REVIEW

Non-divisional Budgets

1. County Executive – Review of 2013 department budget.

Non-divisional Budgets

2. Board of Supervisors - Review of 2013 department budget.

Resolutions, Ordinances

3. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Administration – Admin Committee).
4. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Child Support – Admin Committee).
5. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Human Resources – Admin Committee).
6. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Information Services – Admin Committee).
7. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Library – Ed & Rec Committee)
8. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Zoo and Park Management – Ed & Rec Committee)
9. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Aging and Disability Resource Center – Human Services Committee).
10. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Health – Human Services Committee).
11. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Human Services – Community Programs – Human Services Committee).
12. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Human Services – Community Treatment Center – Human Services Committee).
13. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Airport – PD&T Committee).

14. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Planning and Land Services – PD&T Committee).
15. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Public Works – PD&T Committee).
16. Resolution Approving New or Deleted Positions during the 2013 Budget Process (U.W. Extension – PD&T Committee).
17. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Land and Water Conservation – Land Conservation Subcommittee).
18. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Sheriff Department – Public Safety Committee).

NON-BUDGET REVIEW

Communications

19. Communication from Supervisor Vander Leest re: Request lower cost alternatives to bring greater access to Brown County citizens of County government meetings. *Referred from October County Board.*

Legal Bills

20. Review and Possible Action on Legal Bills to be paid.

Reports

21. **County Executive Report**
 - a) Other.
22. **Internal Auditor**
 - a) Resolution Authorizing Brown County's Purchasing Department To Enter Into An Agreement With Schenck, SC For Certain Auditing Services Set Forth In Brown County Request For Proposal, Project #1645, Posted September 20, 2012
 - b) Other.

Resolutions, Ordinances

23. Resolution re: Change in Table of Organization Human Services - Electronic Medical Records (EMR) Nurse Coordinator.
24. Resolution re: Change in Table of Organization Human Services – Delete Terminal Operator I and Economic Support Specialist II.
25. Resolution re: Change in Table of Organization Human Services LTE Social Worker/Case Manager.

Other

26. Such other matters as authorized by law.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
Phone: (920) 448-4015 FAX (920) 448-6221
E-Mail BrownCountyCountyBoard@co.brown.wi.us

Judge Kendall Kelley

CRIMINAL JUSTICE COORDINATING BOARD

Tuesday, October 30, 2012

3:30 p.m.

Room 201, Northern Building

305 E. Walnut Street

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of September 25, 2012.
4. Plan Board Membership.
5. Mental Health Court (Judge Zuidmulder).
6. Agenda for Upcoming Meetings – Potential Areas of Focus:
 - a. Response to Illegal Drug Activity in Brown County and Presentation by Prescription Drug Officer. (Sheriff John Gossage)
 - b. Schedule Meeting with Representative from Statewide Criminal Justice Coordinating Council. (DA David Lasee)
 - c. Sex Offender Ordinances. (Jed Neuman)
 - d. Jail Population Update.
 - e. Reducing Jail Population.
 - f. Specialty Courts (Drug Court, Veterans Treatment Court, and future Courts)
6. Adjourn.

Judge Kendall Kelley, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



OCTOBER 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4 Ed & Rec 5:30 pm	5	6
7	8 Executive Cmte 5:30 pm	9	10 Public Safety 4:30 p.m. <i>Budget & Regular</i>	11	12	13
14	15 Ed & Rec Cmte <i>Budget Mtg</i> 5:30pm	16 Vets Recognition Subcommittee 5:00 pm	17 Board of Supervisors 7:00 pm	18 Facility Master Plan SubCommitte 5:00 pm	19	20
21	22 Land Con 6 pm Plan Dev & Trans 6:30 pm <i>Budget Mtgs</i>	23 Human Svc <i>Budget Mtg</i> 5:30 pm @ ASPIRO	24	25 Admin <i>Budget & Regular</i> 5:00 pm	26	27
28 	29 Executive Cmte <i>Budget Mtg</i> 5:30 pm	30 Crim. Justice Coord. Board 3:30 pm	31  HALLOWEEN			

NOVEMBER 2012



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
November Public Safety Cmte and Ed & Rec Cmte (due to budget timing), and Admin Cmte (falls on Thanksgiving) ARE TENTATIVE				1	2	3
4 	5	6	7 Board of Sup Budget Mtg 9:00 am	8	9	10
11 Veterans Day 	12	13	14	15	16	17
18	19	20	21	22 THANKSGIVING Cty Board Office Closed 	23 <i>County Board Office Closed</i>	24
25	26 Land Con 6 pm Plan Dev & Trans 6:30 pm	27 Crim. Justice Coord. Board 3:30 pm	28 Human Svc 6:00 pm	29	30	

BROWN COUNTY COMMITTEE MINUTES

- Facility Master Plan Subcommittee (October 18, 2012)
- Harbor Commission (July 23, 2012)
- Northeast Wisconsin Family Care (September 7, 2012)
- Veterans' Recognition Subcommittee (October 16, 2012)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE BROWN COUNTY FACILITY MASTER PLAN
SUBCOMMITTEE

Pursuant to Section 19.84 Wis. Stats., a meeting of the **Facility Master Plan Subcommittee** was held on Thursday, October 18, 2012 at 5:00 p.m. in Room 201, Northern Building, 305 East Walnut Street, Green Bay, Wisconsin.

Present: Chair Bill Clancy, Pat Moynihan, Tom Sieber, Pat Buckley

Excused: Pat Wetzel

Also Present: Doug Marsh, Chuck Lamine, Troy Streckenbach

1. **Call to Order.**

The meeting was called to order by Chair Clancy at 5:08 p.m.

2. **Approve/Modify Agenda.**

Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to approve. Vote taken.

MOTION CARRIED UNANIMOUSLY

3. **Approve/Modify Minutes of July 19, 2012.**

Motion made by Supervisor Sieber, seconded by Supervisor Moynihan to approve. Vote taken.

MOTION CARRIED UNANIMOUSLY

4. **Comments from the Public.** None.

5. **Communication from Supervisor Sieber re: Create a database of under-utilized County assets.**
Referred from June County Board.

County Executive Troy Streckenbach advised the Subcommittee that the administration is looking at this and discussions are ongoing regarding equipment and he acknowledged that dealing with under-utilized assets is one way to save money in the future and reduce the overall footprint. Streckenbach stated if the Subcommittee wished to keep this as a standing item that was their prerogative but he assured the Subcommittee that the administration is looking at this. Engineer Doug Marsh stated that the primary focus at the outset will be on fleet management. Supervisor Sieber asked if there would be something in place to borrow equipment between departments and Marsh stated that they are looking at such a scenario. Marsh suggested that a good place to begin on an inventory list would be the depreciation list.

Streckenbach stated that the idea of sharing equipment had been brought up in the past and he felt that this is something that should be done within the County. His focus has been primarily on looking at the buildings the County has and having them assessed and trying to decide what to do with them. The other issue he felt is important is fleet management and figuring out how many vehicles the County owns and how much usage they get so a determination can be made as to what to hang on to and what to get rid of.

Planning Director Chuck Lamine stated that they have an inventory of all of the assets within their department. Sieber felt if it was going to cost more to put a database together than it would save it would not be worth it. Streckenbach felt an intranet site where items could easily be uploaded from an Excel spreadsheet would be the best option.

**Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to hold until next meeting.
Vote taken. MOTION CARRIED UNANIMOUSLY**

6. **Continued discussion of Brown County's safety plan. *Held from last meeting.***

**Motion made by Supervisor Sieber, seconded by Supervisor Moynihan to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

7. **Update on former Mental Health Center building.**

Doug Marsh provided the Committee with information regarding the MHC building, a copy of which is attached. Marsh stated that there was not much to update other than Item 10 on page one of the handout. He stated that there were no further updates following the August and September tours and they have not had any other contact with the parties.

Marsh also directed the Subcommittee's attention to the final paragraph of the report which states that there have been no further break-ins after boarding up the at-grade windows on the 1934 portion of the MHC building and barn. Marsh indicated that areas of the building that remain unboarded are more oriented to the street and are not as concealed as where the previous break-ins had occurred.

**Motion made by Supervisor Moynihan, seconded by Supervisor Sieber to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

8. **Report of the Planning Director.**

Planning Director Chuck Lamine provided an update on the conversations that have been had with Cardinal Management Group and the Center for Veterans Issues on the proposed veterans housing project. The survey crew has identified the six acre parcel that is shown in the orange boundary of the attached handout. This area is immediately North of the MHC building. Planning has met with representatives of Cardinal Management and architects in the field and they are working on renderings with the intention of generating an offer to purchase. The offer will be contingent upon their receiving the State affordable housing tax credits that they are seeking and Lamine felt that they have made good progress with Brown County Housing Authority in terms of the housing vouchers that they were seeking.

Lamine continued that this group is the same management company that moved the housing from the old Hotel Northland downtown to the site on St. Anthony Drive. The quality of their construction and management is very good. The Center for Veterans Issues in Milwaukee has been recognized nationally as a very good project for veterans. Lamine stated that the group has offered a tour of the Milwaukee facility to any members of this group or the County Board or County Executive. Lamine felt this was a promising project that will be moving ahead.

With regard to the storage building, Marsh stated that part of it is used for storage and part of it is used for maintenance and they also repair equipment in the facility. He stated that they will need to continue to use the building but there may be some flexibility. Lamine understood and stated that he will speak with Mark Rowe about this. Supervisor Buckley stated that the large building at the Sheriff's Department may be able to be used for this type of thing if necessary.

Lamine continued that the offer to purchase will be conditional upon the WHEDA tax credit as mentioned earlier. The tax credit application will be made in February and the awards usually occur later in the spring or early summer and the group would not be looking to start construction until fall of 2013. Lamine stated that Cardinal Management has been a really good group to work with and they are willing to work around the building. Lamine also stated that one of the things Cardinal

Management wants to do is to design the building to preserve the maple and oak trees that are on the site. The nice thing is that there are multi-family buildings across the street as well as assisted living buildings and this building should be a good match for the neighborhood. Lamine has also spoken with the President of the Schmidt Park Neighborhood Association and he plans on attending their November meeting. Cardinal Management has also indicated that they will be glad to come to that meeting and at that point they may also have some renderings of the buildings that they could show to the Neighborhood Association.

Lamine continued that there is somewhat of a tight timeline so things will move along swiftly. A certified survey map will need to be adopted by the City and zoning will need to be changed. Ultimately the sale would have to come back through the County Board for approval. Lamine will work with the attorneys in drafting the offer to purchase and will continue to meet with the Neighborhood Association.

The other item Lamine reported on was the research and technology park that had been discussed at earlier meetings and he indicated that those discussions continue to go well. The intention is to come up with a site that generates tax base for the County and generates job creation and opportunities as well as an atmosphere of collaboration with the University and other development parks. Lamine realizes there is a long ways to go, but as he said at the last meeting, every time he brings this idea up people get excited about it. These discussions will continue and Lamine will continue to keep this Subcommittee advised.

Streckenbach stated that the long-term vision is that if this is integrated and done properly, it would be mixed in to an overall concept that really meshes with the community and allows the County to become a haven for brain gain versus brain drain. Streckenbach felt that if we can get the creative entrepreneurs who will be creating emerging technology both from the engineering side as well as how we handle materials, hopefully businesses can be created through this research park.

Lamine concluded his report by stating that a contract has been signed for the wetlands inventory. Fieldwork has been finished to identify the wetlands on the site and Lamine noted that there are some significant wetlands that they will need to work around. He is anticipating the report on the fieldwork in November or December and this will really help in laying out the street network. He is also working on getting ground penetrating radar to find the location of the bodies in the graveyard that is behind the MHC building. He has contacted the Sheriff's Department and Medical Examiner in this regard.

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. **Report of the Facility Management Engineer.**

Engineer Doug Marsh stated that they are currently working on a couple projects in Facility Management and they are getting their arms holistically around maintenance driven issues Countywide. They have a slate of projects for the arena complex identified for 2012 and 2013 and likewise for the Central Library. He stated that Facilities staff will be partnering with Curt Beyler and Lynn Stainbrook from the Library and in the spirit of teambuilding, collaboration and cooperation Marsh felt it would be good for him to be present at their Library Board meetings and he does attend regularly.

Marsh continued that they need to get a better handle on projection and priority of five years' worth of energy conservation measures in County buildings as well as the space inventory to better understand what we have, how we use it, how well it is being utilized and who owns it. Part of that is that they are currently updating the auto CAD drawings so when the Archibus upgrade is complete they will be able to take updated auto CAD drawings and get them published into Archibus to get the

space inventory square footage updated. This will be a very helpful tool in terms of the overall Facility Master Plan.

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

10. **Project Scope and Timeline to Complete a Facility Master Plan for Brown County.**

Lamine stated that getting the Facility Master Plan completed is a very large project, and he agreed that we need to put together a scope of services to accomplish this goal. Coincidentally he has been working on the scope and he felt that this was done before and he found an old version from 2006. Lamine and Marsh spent a good deal of time refreshing the scope and cleaning it up and he felt that it is a better document than they had in 2006. They originally hoped to be done with this master plan in six months but they now anticipate being done in November, 2013.

Lamine provided a draft of the Scope of Project Proposal of the Brown County Planning Commission and Brown County Public Works Department, a copy of which is attached. Lamine went through this document in detail with the Subcommittee.

Buckley asked if there was a list of all property owned and Lamine stated that there is a map of all of the lands that are owned by the County and this map also identifies what department is responsible for the lands and he can make that available for the next meeting. Marsh also stated there is a list of all of the buildings in several different formats.

Supervisor Clancy stated that he believed the intent is to have a prioritized plan for comprehensive renovations. He would like to see a list of items that need attention prioritized as to their needs and plans to take care of them and Lamine stated that that is their intent. Marsh stated that was all part of doing a master plan and implementation plan.

Streckenbach stated his concern is the date of completion of the plan and he wanted to know if there was any way of completing this plan sooner. Lamine stated that the schedule they were trying to hit would be to have this done by budget time, but as they explored this further, the timeline was revised. Streckenbach stated if Family Care rolls out, there would be a large space available in the Sophie Beaumont Building and he also noted that there is space open on the fifth floor of the Northern Building. Streckenbach continued that he is open to looking at consolidating a number of departments under one roof and putting them out at the Fairground to utilize the land out there. He also would look at phasing things over to the County farm land. Streckenbach continued that the problem with downtown office space goes back to the issue of inadequate parking. The goal is to get everything under one roof and Streckenbach understands that this may fall under a 15 – 20 year plan, but he felt that these were the things that should be thought about. He continued that the overall goal is to develop strategy. A number of different ideas were discussed, including the possibility of relocating the Highway Department. There are a number of options and the process that Lamine is outlining is to flush the options out. Marsh stated that he has done a lot of campus master planning in the past and typically they would come up with three alternative master plans and then flush them out until they come to a workable, affordable plan. He felt that this was the same principal that should be used in the County master planning process.

Lamine stated that they will keep working on the plan but stated that he wants buy-in from this Subcommittee that they are comfortable with the plan. Lamine brought up Streckenbach's earlier comments of getting the plan done earlier and Streckenbach stated that there are a number of movements that will have to take place in the 2014 budget and he wants to be sure that this is covered in the plan. Streckenbach also suggested that Supervisor Dan Robinson be asked to join this group.

Marsh stated that the plan can certainly be a living document. Supervisor Moynihan agreed. Lamine stated that there are interim goals in the preparation of the plan and this is all outlined on the handout. Lamine stated that he would really like to get this project done early and they will do what they can to do this.

Marsh stated that the imperatives are key drivers that really guide the master planning process, including the decision making and they form the foundation for future planning efforts. Typically there are four or five imperatives and they include a financial imperative. No matter what chair you sit in in at the decision making table, the imperatives inform everyone and help focus on the correct priorities. As interviews are conducted in the December through February, 2013 timeframe, needs will be gathered and then the lists of needs will be used to determine the imperatives that are established and weight them and then prioritize the needs based upon the weight.

Motion made by Supervisor Moynihan, seconded by Supervisor Buckley to approve the draft of the scope of work for completion of the Brown County Facility Master Plan. Vote taken. MOTION CARRIED UNANIMOUSLY

Marsh also provided the Subcommittee with a Planning Cascade and Facility Improvements flow chart which are also attached.

11. **Such other matters as authorized by law.**

Motion made by Supervisor Buckley, seconded by Supervisor Sieber to adjourn at 6:20 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN HAEN

INTERIM PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, July 23, 2012**
Clarion Hotel, 200 Main St., Green Bay, WI

- 1) The meeting was officially called to order by President McKloskey at 11:03 am.
- 2) Roll Call:

Present: President Neil McKloskey
Commissioner Bill Martens
Commissioner Tom Klimek
Commissioner Hank Wallace
Commissioner John Hanitz
Commissioner Greg Flisram

Excused: Vice-President Craig Dickman
Commissioner Bernie Erickson
Commissioner Ron Antonneau

Also Present: Dean Haen, Brown County P&SW
Mark Walter, Brown County P&SW

- 3) Approval/Modification – *Meeting Agenda*

A motion to approve the agenda was made by Hank Wallace and seconded by Tom Klimek. Unanimously approved.

- 4) Approval/Modification – *June 18, 2012 Meeting Minutes*

A motion to approve the minutes of June 18, 2012 was made by John Hanitz and seconded by Hank Wallace. Unanimously approved.

- 5) Service Award for Bill Marten

A service award plaque was presented to Bill Martens for more than 26 years of service on the Harbor Commission.



6) 2013 Budget – Request for Approval

The two main activities in the Port's budget are the Cat Island Restoration Project and the Closure of Renard Island. The Port's 2011 mission statement will be incorporated into the new budget for 2013. Included in the budget is a breakdown of the Port expenses and revenues. The policy initiatives summary is attached explaining the programs and services conducted through the Port. Within the Port's budget is a financial breakdown of the five month actuals and 12 month estimates that are then used to determine where the Port will be going into 2013. The budget is very similar to last year. Cat Island and Renard Island are driving use of restricted fund balances. Areas that increased the most are related to Cat Island. In 2012, Cat Island grant dollars helped pay for salaries in the Port. The Port has two pots of money that are funding the Cat Island project; the Harbor Dredging Fund in 2012 and the Harbor Fee Fund for 2013. For 2013, the Port is not going to budget any activities with Renard. Ron Antonneau had a prior discussion with Congressman Reid Ribble about funding projects within Brown County and Green Bay. Dean Haen will forward Commissioner Antonneau some information regarding Renard Island closure costs for when he meets with Congressman Ribble.

A motion to approve the 2013 Budget was made by Ron Antonneau and seconded by Hank Wallace. Unanimously approved.

7) Fund Balance Description Resolution – Request for Approval

Haen went over the Port section of the Fund Description Report and a resolution requested by the Finance Department to clearly document the fund descriptions, purpose and abilities associated with each fund. The Port has fund descriptions for Renard Island Maintenance, Harbor Fee, Harbor Dredging, and the 217 Harbor Fund.

A motion to approve the Fund Balance Description Resolution was made by Ron Antonneau and seconded by Tom Klimek. Unanimously approved.

8) Cat Island Chain Restoration Project

a.) GLRI Access Road Project - Update

Mark Walter explained that the contractor, Peter's Concrete, is ahead of schedule. The schedule is to have the project complete by September 8th, 2012. Peter's Concrete has constructed a base road approximately 900 feet out into the water of Green Bay out to Station 39+18. Peter's is in the process of putting armor stone from the end back towards land. They are up to Station 24+00, which is a little over 1,500 feet of the total 2,500 feet needed. A culvert was installed at station 30+00. The County's Construction Manager calculates that they have two to three weeks of work left. The Port's schedule has six weeks left so the project is well ahead of schedule.

b.) Cat Island Stone Bid – Update

The County has received three quotes from Daanen & Janssen, Peters Concrete, and Michels Materials for the stone on Cat Island. Michels was the low bid and will be the supplier for the stone. The Port is estimating that the project will cost less than the original \$28 million estimate if the next stone bid comes in at about the same costs.

c.) Cat Island Advisory Team Framework – Update

Ron Antonneau and Dean Haen worked together to establish how the Cat Island Advisory Team would work including what authorities it has, the initial membership, and the dissolution of the advisory team upon completion of the project.

9) Renard Island Construction - Update

The bid that is coming out for dredging will not pay the Port a tipping fee but in exchange the Corps' contractor will perform other duties for that same amount. Approximately 140,000 cubic yards of wet dredged material will be delivered to Bay Port while 140,000 cubic yards of dry material out of Bay Port will be placed on Renard Island for closure. Our closure needs at Renard Island are about 313,000 cubic yards.

10) Great Lakes Small Harbor Coalition - Update

This Coalition was created to seek out funds for dredging and to get the Federal Government to dredge the small harbors of the Great Lakes, locally includes the Suamico River. The Great Lakes Small Harbor Coalition has asked Brown County to pass a resolution supporting their coalition. PD & T has approved this resolution already.

11) 1445 Blysby Avenue - Update

The Port received permission from the Corp of Engineers and the DNR to fill the back six acres of the 1445 Blysby property. The Port will place clean fill in the area from a runway that the Airport is tearing up. This should be filled by October. Next year the budget will include expenses to put gravel and a culvert at the site.

12) Director's Report

A request from city of Green Bay asked the Port if there was anything that could be done about the vessel transits coming in during higher vehicle traffic times. Dean Haen responded to Mayor Schmitt that the Port would be willing to work with the City which would involve working with the industries that travel through the upper channel.

The WDOT Harbor Assistance Grant program awarded monies to Noble Petro, Inc., Green Bay, to improve their east side facility so they can move petroleum projects similar to what U.S. Venture is doing.

In April, the Harbor Commission sent a letter to the Green Bay City Attorney asking for the cell phone tower lease payments. The City's response back to the County was that the County Treasurer may owe the City money. At this time there is no resolution to the issue; President McKloskey will speak to Corporation Counsel.

13) Tonnage Report- Request for Approval

A motion to approve the tonnage report was made by Hank Wallace and seconded by Ron Antonneau. Unanimously approved.

14) Audit of Bills- Request for Approval

A motion to approve audit of bills was made by Tom Klimek and seconded by Ron Antonneau. Unanimously approved.

12) Such Other Matters as Authorized by Law

None at this time.

13) Adjourn

A motion to adjourn was made by John Hanitz and seconded by Hank Wallace. Unanimously approved. Meeting adjourned at 12:45 pm.

Neil McKloskey, President
Harbor Commission

Dean Haen, Interim Director
Port & Solid Waste Department

Northeast Wisconsin Family Care

BOARD OF DIRECTOR MEETING MINUTES

Friday, September 7, 2012
9:02 a.m. – 10:10 a.m.



BOARD MEMBERS

Carole Andrews
Carolyn Barke
Mary Derginer
Marshal Giese
Kathy Just
Julie Kudick
Mark Moeller
Diane Nichols
Janice Swoboda
Tony Waupochick

NEW FC

Rolf Hanson
Debbie Peterson

Others

Barb Larson-Herber, Shawano County
Representative Serving as Fiscal Agent
for NEW FC Planning Grant
Amy Panosh - Ombudsman
Julie Button – Ombudsman
Diana Brown – NEW Curative
Mike Duschene – ASPIRO
Linda Blohowiak – ASPIRO
Julie Tetzlaff – CP
Don Percy – The Bardish Group
Craig Johnson – Oconto County

1. **CALL TO ORDER**

The meeting was called to order at 9:02 a.m.

2. **CONFIRMATION OF PROPER POSTING**

Debbie Peterson verified that copies were sent to each of the seven county offices for posting in their regular meeting notice area and the *Green Bay Press Gazette*. It is also posted on our website: www.northeastwisconsinfamilycare.com

3. **CONFIRM AGENDA**

Motion by Marshal Giese supported by Carolyn Barke to approve the agenda—all aye—motion carried

4. **REVIEW AND APPROVE MEETING MINUTES**

Motion by Kathy Just supported by Julie Kudick to approve the July 13, 2012 meeting minutes—all aye—motion carried

5. **PUBLIC COMMENT**

There was no public comment; those present were introduced

6. **CEO REPORT**

The CEO Report was distributed in the Board packet. A CEO Report to the Community is posted on the CEO tab of our web page at www.northeastwisconsinfamilycare.com and on Base Camp for the Directors and Long Term Care Managers

Northeast Wisconsin Family Care

7. **FISCAL AGENT REPORT**

The Fiscal Agent Report was presented by Barb Larson-Herber

8. **PROPOSED SCOPE MODIFICATIONS FOR THE BARDISH GROUP**

Motion by Carole Andrews supported by Janice Swoboda to accept the Bardish Group's (Don Percy) proposal to draft the Board Policy Book with costs to be paid in the 3rd quarter 2012—all aye—motion carried

9. **ANNOUNCEMENTS**

The next Policy Governance training session and Board of Director meeting will be held October 29

10. **BOARD AUTHORIZATION**

Andy Phillips will develop a policy addressing Board Member actions not authorized by the Board and bring it before the Board as an agenda item.

11. **ADJOURN**

Motion by Carole Andrews supported by Janice Swoboda to adjourn at 10:10 a.m. – all ayes – motion carried

<p>These minutes are respectfully submitted by Debbie Peterson, Administrative Assistant, and have NOT BEEN APPROVED by the Northeast Wisconsin Family Care Board of Directors</p>

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, October 16, 2012 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Jim Haskins, Rosemary Desisles, Delores Pierce, Duane Pierce, Joe Witkowski, Sherry Steenbock, Jerry Polus

****Running Total of Veterans' Certificates: 1390**

1. Call Meeting to Order.

The meeting was called to order by Chairman Bernie Erickson at 5:30 p.m.

2. Invocation by Jim Haskins.

3. Approve/Modify Agenda.

Chair Bernie Erickson stated that Item 5 can be removed from the Agenda as there are no bills to pay.

A MOTION WAS MADE BY DUANE PIERCE, SECONDED BY JIM HASKINS TO APPROVE THE AGENDA AS MODIFIED. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of September 18, 2012.

A MOTION WAS MADE BY SHERRY STEENBOCK, SECONDED BY DELORES PIERCE TO APPROVE THE MINUTES. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

5. OK to pay bills if necessary.

This item was removed from the Agenda; see Number 3 above.

6. Veterans Day Breakfast at Howard VFW and discussion re: raffle and program.

Sherry Steenbock stated that the Veterans Day Breakfast at the Howard VFW is scheduled for Friday, November 9, 2012 at 7:00 a.m. The radio show by John Maino and WIXX will begin at 10:00 a.m. Steenbock continued that she has approved the articles to be printed in all four local newspapers and one of the papers wants the articles by October 31 so she asked members to call her with the veterans' offers/deals/discounts they are able to secure. She asked members to contact the businesses that they have contacted in the past to confirm that they will still participate.

7. Promoting Veterans Day among employers and businesses.

Discussion on this was covered in Item 6 above.

8. Report from CVSO Jerry Polus.

CVSO Jerry Polus stated that Veterans Court is going well and is continuing to expand. They are approaching 10 participants and have several more pending. There will be a summit in Milwaukee covering the subject of Veterans Court that Polus hopes to attend. Witkowski stated that he had recently seen a tv segment on Veterans Court that impressed him very much.

Polus also stated that things in his office are going well however, they will have a staff member out for several months, but he did not view this as a problem.

With regard to the VA Clinic, Polus stated that there is a meeting scheduled with the entire northeast group of his counterparts with the Medical Center Director and Polus is expecting to receive more specific details with regard to things such as the time table and recruitment. He will give a report of this meeting at the next meeting.

9. Report from Committee Members Present (Bettine, Desisles, Haskins, Maino, Ness, Pierce, Steenbock, Walschinski & Witkowski).

-Rosemary Desisles reported on the Blueprint by MOA project she had reported on at last month's meeting. She stated that this project would probably not progress real far as there were a number of overlapping programs and groups; however, she will keep this group updated if this changes. She read an e mail she had received with regard to this program to the members.

-Jim Haskins reported that he had heard an ad recently that Sport Clips would donate a dollar for every hair procedure performed towards a program called "Up Links" which is a program that helps overseas soldiers call home for free. To date over 2 million phone calls have been made through this program.

-Duane Pierce stated he was disappointed that there were no articles in the paper following the POW ceremony held last month even though a reporter talked to several in attendance and took a number of pictures. Pierce continued that the new Chief of Staff for the Mayor, Bill Kloiber, attended the last legion meeting and Kloiber explained that one of the things the Mayor wants him to do is help get the word out for veterans' events. Pierce will work with Kloiber in the future in an attempt to get more events promoted. Kloiber can be reached at his e-mail address of Billkl@greenbay.gov or by phone at 448-3006.

Pierce continued that the remains of WW II Second Lieutenant James Des Jardins were returned to Green Bay recently. Pierce was honored to stand in the flag line of the funeral and be at the cemetery. He also stated that the week before a Korean Vet was returned to Appleton but he noted there are still 83,000 – 84,000 on the MIA list.

Pierce also reminded the Subcommittee of several events being held for Veterans Day including free lunch for vets on November 10 from 11:00 a.m. – 4:00 p.m. at Pearly Gates. He also reminded those in attendance of the event at the Green Bay Yacht Club which will be held on November 10 and the Veterans' Day Ceremony at the Brown County Arena which will be held at 10:30 a.m. on November 11.

-Sherry Steenbock reported that seven new certificates had been sent out this month.

-Joe Witkowski apologized for missing the last two meetings.

10. Such other Matters as Authorized by Law.

A discussion was held regarding the date of the next meeting. It was discussed at an earlier meeting to hold the next meeting prior to Veterans Day, however, after discussion, it was decided that this would not be necessary and the next meeting will be held on the regularly scheduled night of November 20, 2012.

11. Adjourn.

**A MOTION WAS MADE BY JIM HASKINS, SECONDED BY DUANE PIERCE TO
ADJOURN AT 5:34 P.M. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Recording Secretary